

Matthew Nidiffer
B.A. Modern Languages – Japanese
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Work Experience

Sales Advisor II

Concentrix Corp - Greenville, SC
January 2015 to August 2020

Responsible for assisting in marketing and lead generation campaigns, acting as a liaison between Concentrix and our vendors, onboarding and offboarding staff, training of new hires, developing and implementing training curriculum, payroll, keeping track of key performance indicators of a team of over 30 agents, sales forecasting and day-to-day business operations.

Banker

Wells Fargo - Greenville, SC
April 2014 to December 2014

Responsible for opening new financial accounts, maintaining the financial wellbeing of a large book of clients, as well as day-to-day banking operations.

Education

B.A. in Modern Languages - Japanese
Clemson University - Clemson, SC
January 2022 to Present

High School Diploma
Hillcrest High School
August 2006 to June 2009

Skills

- Microsoft Suite (Excel, Powerpoint, etc.)
- Various Payroll Software
- Training and Curriculum Development

Languages

- Japanese – Proficient Speaking, Reading, Writing
- English – Native Speaking, Reading, Writing
- German – Proficient Speaking, Reading, Writing